

## **Mycenax Biotech Inc.**

# **Intellectual Property Management Plan and Implementation Status in 2023**

### ■ **Intellectual Property Management Plan**

The Company is a CDMO (Contract of Development and Manufacturing Organization) that provides biologics contract development and manufacturing services, with clients across Asia Pacific regions including Taiwan, Japan, Korea, Singapore, as well as Europe and the Americas. Building on our experience in R&D and production of biosimilars and innovative biologics before transformation, since 2019, we have redesigned our strategic direction according to international market trends, developed advanced technology platforms, expanded and upgraded facilities to international standards, in order to meet diverse customer needs and provide the most sophisticated and professional customized CDMO services. To properly protect client intellectual property rights and R&D achievements of our proprietary processes, we have formulated this intellectual property management plan to enhance the service value of the Company and our position in the global competitive environment.

### ■ **Intellectual Property Management Policy**

- Based on the spirit of the "Taiwan Intellectual Property Management System, (TIPS) Manual", carry out intellectual property related control operations for the Company's current business direction, and continuously improve the intellectual property and confidentiality management system.

### ■ **Intellectual Property Management Objectives**

- Continuously optimize and strengthen risk management and response capabilities, and appropriately manage the Company's current intellectual property status.

### ■ **Key Intellectual Property Management of the Company:**

- **Trade Secret Protection:**

Classified into confidentiality levels by authorized department heads based on factors such as importance, economic value, risk of disclosure.

1. Personnel Management: Identify personnel with access to organizational confidential information, and set access permissions for different confidentiality

levels.

2. Facility Management: Manage personnel, purposes, methods and circulation of data for facilities containing organizational confidential information and important documents.
3. Confidential Document Management: Establish relevant processes for documents affecting intellectual property, such as access permissions, access procedures, backups and restoration of data systems, and other relevant regulations and measures.
4. Environmental Facility Management: Manage facilities for accessing confidential documents, define controlled areas, and plan control measures including but not limited to access control, entry and exit registration, and plant inspections.
5. Education and Training: Conduct trade secret and confidentiality management related education and training for all employees to enhance confidentiality awareness.
6. Employment Contracts: Employment contracts contain non-disclosure and non-competition clauses. Employees have the obligation to keep confidentiality during and after employment, and cannot disclose any company confidential information, infringe on confidentiality obligations, non-competition, or trade secrets of former employers.

- **Trademark Management**

1. System Management: Establish an IP management database to manage trademark status.
2. Regular Inspection: Conduct annual inspections of company trademark quantity and status, report for review on whether to continue maintenance or submit evidence of use.
3. Layout Control: Provide layout suggestions based on company's current development direction at any time.
4. Similar Trademark Monitoring: Conduct similar trademark search and monitoring quarterly.

- **Patent Management**

1. System Management: Establish an IP management database to manage patent status.
2. Regular Inspection: Conduct annual inspections of company patent quantity and status, report for review on whether to continue maintenance.

■ **2023 Intellectual Property Management Implementation Status**

1. Intellectual property related matters are reported to the Board of Directors every year in Q4, most recently on November 13, 2022.
2. 2023 intellectual property management implementation status:
  - (1) Trade Secrets
    - Customer provided information is classified as "Top Secret" level.
    - Storage Method: Stored in designated "Top Secret" folders or local drives. Not accessible to unauthorized personnel.
    - Access Control: Personnel with work-related needs can access.
    - Physical documents labeled "Confidential" or "Top Secret" stored in secure locations.
    - Company trade secrets kept by department heads.
  - (2) Trademarks
    - Abandoned one trademark declaration in 2023.
    - No similar trademarks found in major operating regions this year.
  - (3) Patents
    - Discontinued patent annuity payments for one patent.